Maharshi Karve Stree Shikshan Samstha's

Cummins College of Engineering for Women

An Autonomous Institute affiliated to Savitribai Phule Pune University "शीलं परं भूषणम्"
K A R V E N A G A R , P U N E - 4 1 1 0 5 2 , I N D I A .

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Approved by All India Council for Technical Education (AICTE)
Accredited by National Assessment & Accreditation Council (NAAC) at Grade-A

Ref.

Policies to encourage R & D activities
by Students and Faculty

1) Incentives for Journal Publications

To encourage faculty for quality publications, institute pay incentives for 'Journal paper publications'. The incentives are based on the quality of the journal.

i) If the paper is published in SCI / SCIE Indexed journal, faculty get Rs. 10,000 as incentive

ii) For SCOPUS / ESCI indexed journal publication, they get Rs. 5,000 incentives.

iii) If the first author is from Cummins college and has used Cummins Affiliations, then 100% incentive amount will be given to the first author.

iv) If the first author is not from Cummins College OR from Cummins college but have not used Cummins Affiliations, then the second author (faculty) will be given 40% of the incentive amount. (However, if there are third or further authors, only the second author will get the incentive)

v) If the first and second author, both are not from Cummins College OR have not used Cummins Affiliations, then a 25% incentive amount will be given to the third faculty author. No further authors will get any incentive on journal publications.

vi) If the journal is published on a student's work, where the student is from Cummins College, then being a student paper, no incentives will be given to faculty.

2) Incentives for Funded research projects

Faculties also get incentives after successfully completing research funding by Government / non-government funding agencies.

i) In case of 'Major projects' (Amount > 3 Lakhs) , the Principal Investigator (PI) gets Rs. 25,000 as incentive. However, in case there are PI and CO-PI, this 25,000 will be distributed as Rs. 15,000 to PI and Rs. 10,000 to CO-PI

ii) In case of 'Minor project' (Amount <= 3 Lakhs), the Principal Investigator (PI) gets 5% of fund amount (actual received) as incentive. However, in case there are PI and CO-PI, this 5% will be distributed as 3% to PI and 2% to CO-PI

3) Incentives for Consultancy Projects by faculty

The consultancy charges (after deduction of all material and other expenses) are distributed as per the following norms -

i) Faculty involved in consultancy work will get 70% of total charges received in college account

ii) Accounts department will get 3%

iii) Supporting staff (non-teaching) recommended by the PI will get 2%, and

iv) The remaining 25% will be deposited in the account of Center of Excellence to further support R & D activities by students and faculty

4) Research Initiation Fund

Under the 'Research Initiation Fund', a grant up to Rs. 2 Lakhs shall be awarded to applicant faculty which has to be utilized in 2-years. Based on the requirement and progress, an additional amount up to Rs. 1 Lakh may also be considered. The scheme is to provide a substantial package to begin a scholarly research work at CCEW by the faculty.

5) Reimbursement of Conference Registration Charges (for Faculty)

Institute reimburses 100% registration charges for the 'SCOPUS indexed' conference publication. There is no restriction on how many times this facility can be availed by the faculty.

i) If the conference proceedings are not included in a standard database such as SCOPUS or Web of Science, then faculty will get 50% reimbursement of registration charges. Such reimbursement is applicable for maximum 3-papers of the faculty members.

ii) Faculty need to apply for this reimbursement, after the paper gets published online.

iii) In case of international conference (SCOPUS indexed), institute reimburses upto max Rs. 50,000 inclusive of registration and travel charges OR 50% of the total expenses, whichever is less.

Here are the steps to apply for reimbursement-

i) Write an application addressing to "Principal, Cummins College of Engineering for Women, Pune". Write the details of conference, paper title and authors etc.

ii) Attach complete paper (Published), registration charges payment receipt, certificate of presentation, SCOPUS proof if any, conference flyer indicating registration charges and most importantly, plagiarism check report using Turnitin. (Plagiarism should be no more than 10%)

iii) Get signature of department head on your application

iv) Submit it to the principal office

v) After verification of all the documents and approval from HRD Committee, faculty may get reimbursement of either 50% or 100% of the registration charges, based on the quality of the conference.

However, few important points to note -

- A proper Cummins College affiliation must have been used
- This should not be a student's work. If student's work, student's names will appear first and faculty names can be added at the end. (Please refer Section 10, 'Reimbursement policies for student's work').
- And there should not be any plagiarism (Max 10% similarity is acceptable)

6) Attending Faculty Development Program (FDP)

Institute pays TA & DA to the faculty members for attending outstation Faculty Development Program (FDP) and various training programs in their domain. A DA of Rs. 750 per day is offered for boarding and other expenses. And the registration charges (at actual), travel (3-tier AC to and fro train journey, at actual) is reimbursed on providing necessary documents.

7) Patent / Copyright Filing

Institute encourages faculty and students for filing patents and other forms of IP.

If the patent / copyright application is filed as per the IPR policy of the institute, all the charges of filing and maintaining IP are borne by the institute.

8) Higher Education

Faculty are also encouraged for higher education such as M.Tech. or Ph. D. Institute offers full paid Study leave to permanent faculty for a maximum of 2-years.

9) Attending SWAYAM / NPTEL Courses

Institute supports faculty in self-learning by attending SWAYAM courses. The registration and exam charges are completely borne by the institute, for as many courses as they want. Faculty needs to produce a passing certificate of the exam.

10) Reimbursement policies for students

Institute encourages students to present papers in good quality conferences. Institute reimburses 50% of the registration charges for the conference papers of students. Here are the steps to apply for reimbursement-

i) Write an application addressing to "Principal, Cummins College of Engineering for Women". Write the details of conference, paper title and authors etc.

ii) Attach complete paper, registration charges, payment receipt, certificate of presentation, conference flyer indicating registration charges and most importantly, plagiarism check report using Turnitin.

iii) Get signature of department head on your application

iv) Submit it to the principal office

v) After verification of all the documents and approval from HRD Committee, students get re-imbursement of 50% of the registration charges.

However, few important points to note -

i) Cummins College affiliation must have been used.

ii) Add faculty name, if relevant (If student's work, student's names will appear first and teacher's name can be added at the end.)

iii) And there should be no plagiarism (Max 10% similarity is acceptable).

Principal

Dr. Madhuri Khambete

Principal

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